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भारत सरकार / Government of India
पोत परिवहन मंत्रालय / Ministry of Shipping
नौवहन मानिदेशालय / Directorate General of Shipping

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SPEED POST

30.01.2012

30 JAN, 2012

To,

All the maritime training Institutes

Subject : Implementation of E-Governance System – Training session on
'Batch Details' and 'Placement Record' module of Training" link

Sir,

I am directed to refer to the Training Circular No.3 of 2011 dated 22.03.2011 as per which the 'Batch Details' and 'Placement Record' modules have gone online with effect from 1.1.2011. Para 4 of the said circular states about the training session. The Directorate General of Shipping, Mumbai is organising a 'User Level Training session' in DGS Mumbai on 18th Feb. 2012 for those who did not attend the earlier training session, and also for those interested in repeating the training module with prescribe fee ₹ 1,000/- per participant.

2. The training session will be of 2 hours duration and is being organised/arranged in two shifts in a day, i.e. from 10.00 am to 1.00 pm and from 2.00 pm to 4.00 pm. The Lunch will be arranged for both the shifts between 1.00 pm to 2.00 pm. Kindly note that the afternoon shift will be arranged depending on the number of participants in the morning shift.

3. The fee for the said training is ₹.1,000/- per participant. The payment shall be made by Demand Draft only in favour of "Maritime Training Trust Sundry A/c". Interested institutes are required to register their participant for training by submitting the prescribed form, enclosed herewith, alongwith requisite fee, on or before 15.02.2012. The participants will carry the I-Card issued by the employer i.e. training institutes.

Yours faithfully,

[Mahua Sarkar]

Dy. Director General of Shipping

Copy to :

1. DDG [E-Governance]
2. Shri Dipankar M., Project Manager, E-Governance Team
3. Sr. PS to DG for information.
4. The Caretaker, Administration Branch for making necessary arrangement.
5. Computer Cell for placing the same on the website.

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